



# Alterations Worksheet

## Trousers/ Slacks:

- (\_\_\_) Shorten to mark indicated or .....mm
- (\_\_\_) Lengthen by .....mm
- (\_\_\_) Let out waist .....mm
- (\_\_\_) Take in waist .....mm

## Skirt/ Dresses:

- (\_\_\_) Shorten to mark indicated or .....mm
- (\_\_\_) Lengthen by .....mm

## Jackets/ Blazers:

- (\_\_\_) Shorten to mark indicated or .....mm
- (\_\_\_) Lengthen by .....mm

## Your Details

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Number: \_\_\_\_\_

## Please indicate the following:.

- (\_\_\_) Please alter my garment . Do NOT clean
- (\_\_\_) Please alter my garment and CLEAN
- (\_\_\_) Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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